1. *Going in circles*. If the researcher begins to see references to the same authorities he or she has already found, that indicates that researcher has most likely found the most relevant research trail.

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2. *Time limitations*. Your attorney will most likely set a time limit on your project. Research is typically not allowed to be unlimited. Thus, if your allotted time is up, your project, for practical and financial purposes, is finished.

§ 8.2

Using Filters Online

Further Focus Your Search Results

Filters, which are databases or groups of connected databases, are the online legal research equivalent of hardbound books. This *must* be understood by the researcher. Thus, any possibility of expanding narrowing your choice of filters is equivalent to expanding or limiting your choice of legal publications within which to research. In both *Westlaw* and *Lexis*, the easiest way to expand or limit your research results, and to make your online research more efficient, is to select different or additional filters.

ADDING AND REMOVING FILTERS IN WESTLAW

This is a simple process. Click on the Jurisdiction *drop-down menu* to the right of the *Search Query Text Box* and check any databases that you want to add as Filters. Click Save.

You are also able to add filters after you have conducted a search and are viewing the *Results Page*. This has the effect of focusing the search results. In the *"Filters"* column at the left of the screen, select any filters that seem promising. Your results will be filtered to show only those documents that are found in the selected databases.

The *Filters* column also allows you to focus your query by letting you look for terms only within the results of your initial search. For example, if your results included hundreds of cases, you could use the "Search within results" box to type any terms, such as "malpractice." This instructs the system to search for any of the results that also include the term "malpractice," removing any cases without the new term. In other words, it narrows the results. A nice trick.

RESEARCH SOURCES FOR PRIMARY AUTHORITY

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All content "day care center" libility for injured ch	ild	✓ CA (State & Fed.) Q Search Tips > Advanced > =
Content types Filters Cases Content type: Cases (12) Select multiple filters Restore previous Clear Search within results Q Search within results · U Remove pr	(12) Sort: Relevance items - No items selected People v. Karimpour Court of Appeal, Sixth District, California July 14, 2010 - Not Reported in C A jury convicted the defendant. Giti Karimpour, of committing child ab/ p to 10 searches within are supported	Cal.Rptr.3d - 2010 WL 2768934 Use against two infants at her daycare center. She was sentenced to stitutionally ineffective in two respects, that the trial court erred in
Jurisdiction Q - supervision		upervision, found poisonous plants in a place children could access,
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Procedural		i against United States alleging negligent <mark>supervision</mark> by government- f emotional distress. The United States District Court, Northern
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Law Firm +	abducted and raped brought action against United States alleging neglig recovery for negligent	_ gent supervision by government-operated <mark>daycare center</mark> , and seeking
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Docket Number +	who was abducted and raped as result of allegedly negligent supervision	n by government-operated <mark>daycare center</mark> could not recover for negligent
Previously Viewed + 3.	North Valley Baptist Church v. McMahon United States District Court, E.D. California. • September 29, 1988 • 696 F.Su	upp. 518 - 1988 WL 102454

ADDING AND REMOVING FILTERS IN LEXIS

After clicking on the Jurisdiction *drop down* on the initial search page, check the boxes next to any desired filters.

You are also able to easily add filters once you are in the *Results Page*. In the left *Filters* window, click on any filter to add it. (You can also remove filters by clicking on the X to the left of any active filter.)

You can even type terms or phrases to search within the current results. For example, if you wanted to add the term "license" to a search, type it within the *Search Within Results* text box. You will now find the results have been narrowed from your original results to show only documents that also contain that term.

RESEARCH SOURCES FOR PRIMARY AUTHORITY



III 🕐 Lexis+		Run New Search 🕘 Client: -None- Folders History	Help
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Cases	799 🗸		
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Published Status	\sim	a child being transported in a station wagon operated by a day-care center was injured when a passenger door opened and she fell from the revise unbide. Id. at 17. The parallel of the internet of the	the
Sources	~	incoming ventue: to, at 47. The patients of the injured entrop such the day-care center, aneging in two counts that its failure to provide sufficient adequate supervision of the children, and its failure to operate and maintain the station wagon At the time of the occurrence, a policy issued to the day-care center excluded "bodily injury arising out of the ownership, maintenance, ope	ration [or]
Practice Area & Topics	^		opened
+ Education Law		and one real round in the moving vehicle. Id. at 47. The parents of the injured clind sucd the uay-care center , dreging in two counts that	
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Attorney	~	2 🔲 🔺 United States Fidelity & Guaranty Co. v. State Farm Mut. Auto. Ins. Co.	
Law Firm		Appellate Court of Illinois, First District, Third Division Jan 21, 1987 152 Ill. App. 3d 46	
Law Film	~	OVERVIEW: Although injury due to day care center employee's operation of car was excluded from insureds' coverage, verdict also found that fail	lure to
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Keyword	~	supervise was a proximate cause of injuries. Insurer's policy therefore covered child 's injury. The insurer issued a policy to the day care cere Its owner. The injured child attended the day care center. She fell out of a car the employee was driving	nter and
Judge	~	settled the case. The jury returned a general verdict against the day care center , the owner, and the employee. The insurer sought declara	tory relief,
Publisher	~	trial court's declaratory judgment declaring the insurer's policy issued to the day care center and the owner provided coverage for the injurie sustained by the injured child sustained by the injured child which declared an insurance policy issued by the insurer to defendants. day care center and owner, provided coverage for injuries sustained	es ed by

§ 8.3

Researching Case Law

Interactive Study

Case law is one of the most powerful forms of authority because it applies law (other cases, statutes, regulations, etc.) to an actual set of facts. In addition, within the case the paralegal will find references to other authority that can expand the research effort.

Reports and *reporters* are the major publications that contain case law. As a general (but not universal) rule, *reports* are official publications (published by the government), and *reporters* are unofficial publications (published by a private company, usually *West Publishing*).

When researching for cases in reports or reporters in the law library, it is not as simple as going straight to that set of books. This is because reports and reporters do not have indexes. Instead, *West Publishing* has created corresponding books called *Digests*. *Digests* have two critical attributes:

- Digests collect case headnotes in topical order
- Digests act as an index to cases

With the advent of online research, the need for digests has greatly diminished. While most law library