

**Interview Wrap-Up**

*"I want to thank you for your help. I will get a copy of the transcript to you as soon as possible. If you think of anything after you leave, feel free to call me. Here is my card with my number on it. You can call me any time with any questions or concerns you might have. It will usually be easier to reach me than the attorney. I will get this information to the attorney, and I am sure he will be in touch with you soon. Do you have any questions? Okay. Have a nice day. Good-bye."*

**§ 9.4****Social Media***A Hidden Danger*

It is difficult for some to remember that their social media life is different from their work life. The two can often blend into each other, especially if you connect with co-workers on social networking platforms or if a client has become a social media "friend" or follower.

Be aware of what you are posting and whether it would be appropriate to post it on social media, which is inherently unsecure. It is not sufficient to avoid crossing the line of ethical conduct on social media, you must not get anywhere near the line.

The following points may seem obvious, but they are pointed out here because there have been actual situations where these breaches of ethics have occurred.

- *Do not set up meetings or interviews over social media platforms. They are simply not secure.*
- *If your client insists on communicating with you over social platforms, even if it is just to set up meetings or interviews, tell them it is against firm policy for you to communicate in such a manner.*
- *Never conduct an interview over a social networking platform, such as Facebook. Use Zoom, Google, or another video conferencing app.*
- *Never use any social network to discuss an interview you have conducted, even with your employer. Those networks are simply not secure, and it is easy to involuntarily waive the client's privilege.*